

Use of Departmental Space by Emeritus Faculty and Staff and Limited PI Status Requests from Emeritus Staff (Horticulture)

This document is meant to clarify the processes to determine use of space by emeritus faculty and staff in the Department of Horticulture. It is based on provisions in Faculty Policies and Procedures (FPP), the Office of Human Resources (OHR) Unclassified Personnel Policies and Procedures (UPPP), and CALS Human Resources guidelines.

First and foremost, we affirm the continued scholarly involvement of emeriti with our department, and value their contributions to our students, faculty and staff as well as our discipline at large.

Emeritus status follows a request to and confirmation by the Executive Committee, which is then conveyed to CALS Dean and eventually to the Chancellor. Emeritus status is permanent. Rights and privileges of emeritus are detailed in the links at the end of this document.

The department may assign space to emeritus faculty and staff; however current space does not guarantee future space. Emeritus faculty and staff may request space from the Building Committee. Typically, emeritus faculty would be offered shared office space; emeritus staff may be offered office space on a limited basis. Requests for laboratory and office space will be reviewed based on the needs of an active research program. All emeritus space use will be subject to periodic (most likely annual) review.

UW-Madison Policies and Procedures

FPP 7.31 Emeritus/Emerita Faculty

http://www.secfac.wisc.edu/governance/fpp/Chapter_7.htm#731

“Emeritus/emmerita faculty titles are conferred by the chancellor upon recommendation of the departmental executive committee and the dean.”

OHR 20.01.IV Special Recognition: Emeritus

<http://www.ohr.wisc.edu/polproced/uppp/2001.htm>

“Departmental assignment of office space and/or laboratory space for retired faculty and staff is within the purview of each department and dean, and shall be reviewed periodically.”

Human Resources & Workforce Diversity

Rehired Annuitants Q&A

<http://www.wisconsin.edu/hr/benefits/lifevent/rehired.htm>

CALS Human Resources: Retirement

<http://www.cals.wisc.edu/HR/polproc/Retirement/>

Passed by the Department, September 13, 2011

The following amendment was passed in Executive Session on September 13, 2011.

Resulting motion is: “If there is an emeritus non-faculty member who wishes to have limited PI status, they must be under the supervision of a tenured faculty member.” 10 in favor, 0 opposed . Motion passed unanimously.